

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
August 15, 2008**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:30 A.M., in Hearing Room 3, Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia.

MEMBERS PRESENT: Brenda Hale, R.N., Chairperson
G. Maxine Ponn, L.P.N.

STAFF PRESENT: Jane Elliott, R.N., Ph.D., Discipline Staff

OTHERS PRESENT: Carolyn McKann, Adjudication Specialist
Ann Tiller, Compliance Manager
Anne Joseph, Deputy Director, Administrative Proceedings Division

**CONFERENCES
SCHEDULED:** **Karlene Bryan, C.N.A. 1401-120277**
Ms. Bryan appeared.

CLOSED MEETING: Ms. Ponn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:25 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Bryan. Additionally, Ms. Ponn moved that Dr. Elliott, Ms. Tiller, Ms. Joseph and Ms. McKann attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.
The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:30 A.M.

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
The motion was seconded and carried unanimously.

ACTION: Ms. Ponn moved to refer the case of Karlene Bryan to the Board of Nursing or a panel thereof for a formal hearing.
The motion was seconded and carried unanimously.

**CONFERENCES
SCHEDULED:** **David Freeman, C.N.A. Reinstatement Applicant 1401-089813**
Mr. Freeman did not appear

CLOSED MEETING:

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:40 A.M. for the purpose of deliberation to reach a decision in the matter of Mr. Freeman. Additionally, Ms. Ponn moved that Dr. Elliott, Ms. Tiller, Ms. Joseph and Ms. McKann attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:45 A.M.

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Ponn moved to issue an order to deny David Freeman's petition for reinstatement of his certificate to practice as a nurse aide in Virginia.

The motion was seconded and carried unanimously.

As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. Freeman unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Freeman within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of this conference committee shall be vacated.

CONFERENCES

SCHEDULED:

Judy Jones, C.N.A. 1401-113678

Ms. Jones did not appear.

CLOSED MEETING:

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:50 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Jones. Additionally, Ms. Ponn moved that Dr. Elliott, Ms. Tiller and Ms. McKann attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:00 A.M.

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Ponn moved offer Judy Jones a consent order for revocation of her nurse aide certificate with a finding of abuse, in lieu of a formal hearing. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Jones and the Board.

CONFERENCES
SCHEDULED:

Felicia Hewett, C.N.A. 1401-108856
Ms. Hewett did not appear.

CLOSED MEETING:

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:15 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Hewett. Additionally, Ms. Ponn moved that Dr. Elliott, Ms. Tiller and Ms. McKann attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:25 A.M.

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Ponn moved to offer Felicia Hewett a consent order for revocation of her nurse aide certificate with a finding of abuse, in lieu of a formal hearing. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Hewett and the Board.

RECESS:

The Board recessed at 11:30 A.M.

RECONVENTION:

The Board reconvened at 1:30 P.M.

CONFERENCES
SCHEDULED:

Tracy Bradshaw, C.N.A. 1401-081957

Ms. Bradshaw appeared, accompanied by her sister, Ms. Askew; and her aunt, Ms. Luis.

CLOSED MEETING:

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:10 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Bradshaw. Additionally, Ms. Ponn moved that Dr. Elliott, Ms. Tiller and Ms. McKann attend the closed meeting because their presence in the

closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 3:40 P.M.

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Ponn moved to refer the case of Tracy Bradshaw to the Board of Nursing or a panel thereof for a formal hearing.

CONFERENCES

SCHEDULED:

Tory Ricketts, C.N.A. 1401-008687

Ms. Ricketts appeared.

CLOSED MEETING:

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:20 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Ricketts. Additionally, Ms. Ponn moved that Dr. Elliott, Ms. Tiller, Ms. Joseph and Ms. McKann attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 4:30 P.M.

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Ponn moved to issue an Order of reprimand to Tory Ricketts.

The motion was seconded and carried unanimously.

As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Ricketts unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Ricketts within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of this conference committee shall be vacated.

CONFERENCES

SCHEDULED:

Terri Dixon, C.N.A. 1401-057115

Ms. Dixon did not appear.

CLOSED MEETING: Ms. Ponn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:33 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Dixon. Additionally, Ms. Ponn moved that Dr. Elliott, Ms. Tiller, Ms. Joseph and Ms. McKann attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 4:40 P.M.

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Ponn moved to close the case and impose no sanction due to insufficient evidence to warrant disciplinary action by the Board of Nursing.

The motion was seconded and carried unanimously.

CONFERENCES

SCHEDULED:

Barbara Harding, C.N.A. 1401-010615

Ms. Harding did not appear.

CLOSED MEETING: Ms. Ponn moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:40 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Harding. Additionally, Ms. Ponn moved that Dr. Elliott and Ms. McKann attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 4:45 P.M.

Ms. Ponn moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Ponn moved to issue an order of reprimand to Barbara Harding.

The motion was seconded and carried unanimously.

As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Harding unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Harding within such time. If service of the order is made by mail, three additional days

shall be added to that period. Upon such timely request for a formal hearing, the decision of this conference committee shall be vacated.

ADJOURNMENT:

The Board adjourned at 4:45 P.M.

Jane Elliott, R.N., Ph.D.
Discipline Staff

**VIRGINIA BOARD OF NURSING
INFORMAL CONFERENCE COMMITTEE
August 15, 2008**

TIME AND PLACE: The meeting of the Informal Conference Committee of the Board of Nursing was convened at 1:00 P.M., in Hearing Room 3, Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia.

MEMBERS PRESENT: Brenda Hale, R.N., Chairperson
G. Maxine Ponn, L.P.N.

STAFF PRESENT: Jane Elliott, R.N., Ph.D., Discipline Staff

OTHERS PRESENT: Carolyn McKann, Adjudication Specialist
Ann Tiller, Compliance Manager

**CONFERENCES
SCHEDULED:** **Catherine Loft, C.N.A. Applicant**
Ms. Loft appeared, accompanied by Tori Deemer, C.N.A.

CLOSED MEETING: Ms. Ponn moved that the Informal Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:00 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Loft. Additionally, Ms. Ponn moved that Dr. Elliott, Ms. Tiller and Ms. McKann attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.
The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 1:20 P.M.

Mr. Horn moved that the Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
The motion was seconded and carried unanimously.

ACTION: Ms. Ponn recommended the Board issue an order to approve Catherine Loft's application to take the NNAAP examination for certification as a nurse aide in Virginia and issue an unrestricted certificate upon successful completion of the exam.
The motion was seconded and carried unanimously.

As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Loft unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Loft within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of this conference committee shall be vacated.

Jane Elliott, R.N., Ph.D.
Discipline Staff